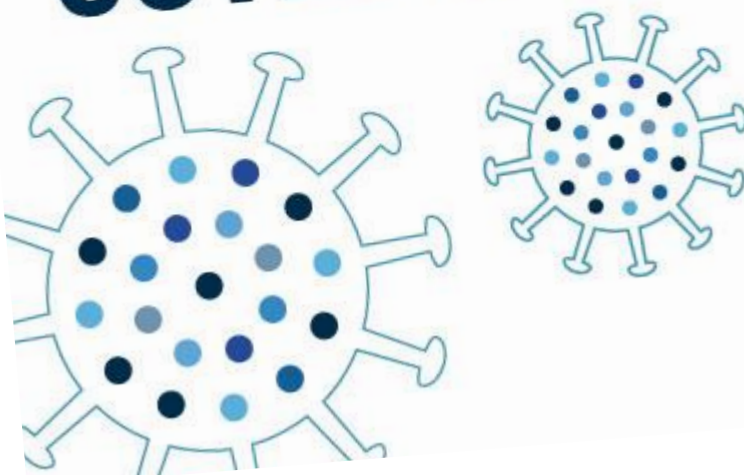




Istituto Nazionale di Fisica Nucleare
Laboratori Nazionali del Sud

emergenza COVID-19



Working activities at LNS following the emergency COVID-19.

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TOOLS AND PPE

Diagnostic tools needed

Fixed or mobile (continuous infrared) contactless thermal scanners.

List of PPE and needed materials

- Mask N95 / FFP2 without valve, compliant with legal requirements;
- Single use surgical mask, compliant with legal requirements;
- Sanitizing liquid (for example amuchina);
- Dispenser, medical surgical device for cleaning surfaces;

USE THE CORRECT PPE

WHAT	WHO/WHEN	HOW
Mask N95 / FFP2 	to use if surgical mask isn't available, or for long use (the FFP2 is tiring) when the distance of 1 mt isn't guaranteed (better 2 mt)	To be replaced two a day, to be disposed of in special containers
Single use surgical mask 	Always and by anyone	To be replaced two a day, to be disposed of in special baskets and containers.
Face shield/ full frame glasses 	When you are forced to work less than 1 meter from your colleague, for operations of greater risk	Disinfect it every workshift's end.
Surgical mask with face shield 	When you are forced to work less than 1 meter from your colleague, for operations of greater risk	To be replaced two a day, to be disposed of in special baskets and containers.
Latex gloves 	for cleaning and hygiene operations, other operations of greater risk and for all operations outside own room.	change them often, to be disposed of in special baskets and containers.

PPE PROVIDED TO STAFF

To all staff is supplied:

- #3 Surgical masks;
- Dispenser, medical surgical device for cleaning surfaces;
- Sanitizing gel package of 500 ml;
- Ten sanitizing wipes package.

In all entrances there are sanitizing columns with sanitizing gel and single use latex gloves.



The staff who will carry out operations in which social distancing is not guaranteed (distancing > 2 m) will also be provided with the following material:

- Face shield or FFP2 mask and full frame glasses (workers can choose which to use, according to the better congruency to the operations to carry out);

Surgical masks, in addition to the protective face shield, if used in a context that provides activities at a distance of less than one meter between employees, are for single use considered, and they must be changed if they become damp, if they are damaged or if they are dirty. As an alternative to the protective face shield, an FFP2 or higher mask can be used in addition to full frame glasses.

In the work context of the INFN, these cases are limited and, in the coming months, the conditions will have to be fulfilled in order to guarantee as much as possible a wide interpersonal distance of not less than 1 meter, preferably at least 2 meters, since the spacing is the best protection measure.

The careful use of the surgical masks distributed with the appropriate kit will allow compliance with the recommendations contained in the "Protocollo d'Intesa Governo-Parti Sociali", which focus on the difficulty in finding the masks and on the consequent need to use them in accordance with the provisions of the WHO.

It will be the responsibility of the Committee (so-called CEM), after hearing the Head of the Prevention and Protection Service, to ensure constant monitoring, also ensuring that an adequate number of PPE is supplied.

The purchase and distribution of the Protective Devices will be carried out by the Service and under the responsibility of the RSPP. In particular, it will be necessary to:

- Supply an adequate amount of sanitizing gel and setting up sanitation points in suitable places (at least, for each of the 3 sites, in front of every access to the structure, in front of every toilet, in front of the console and experimental rooms, in front of the calculation centre);
- Supply an adequate amount of liquid and paper cleaners at specific points in the departments and offices to allow workers to keep their workplace and related equipment clean;
- Supply of single use sanitizing wipes for sanitizing common equipment (photocopiers, etc.)
- Increase the number of waste bins in the departments and also in the stairwells and at the entrance to the elevators;
- Place special baskets for masks and gloves used for separate collection.

All PPE will be delivered by the SPP at the appropriate desk. The staff can contact Eng. Francesco Noto on the numbers 095-542676 or 677 or alternatively Mr. Andrea Mirabella at 772. Delivery will be made every day from 10 to 12 and from 14 to 16. In the event of an emergency, the security staff can deliver a surgical mask only and exclusively for access to LNS.

DURING EMERGENCY

Organizational actions for staff

- Creation of an emergency and monitoring committee chaired by the Head of the Prevention and Protection Service, with rapid decision-making powers that updates and implements the guidelines, according them with regional and national legislative and regulatory constraints. The Committee will convene a meeting as necessary and the minutes of the meeting will be logged and put on file. The Director attends, if possible, all the meetings of the Committee; in case of justified absence of the Director, the Committee meeting is still held and the Head of the SPP reports, at the end of the meeting, what has been discussed, proposing to the Director the appropriate measures to be put in place and the implementation methods, if the proposal is approved;

In case of a person present at one of the three LNS venues (LNS Catania, Porto di Catania, Portopalo di Capo Passero) has fever and symptoms of respiratory infection such as cough, he must immediately report it to the staff office and to the RSPP; it will be necessary, according to the provisions of the health authority, to isolate him and the others present on the premises. The LNS immediately proceed to notify the competent health authorities and the emergency numbers for COVID-19 provided by the Region or by the Ministry of Health.

The Isolation will be carried out in a room dedicated to such emergencies. If the competent doctor isn't present, only first aid staff, with duly trained and suspect case management skills, who will also check the temperature, will have access to the same. First aid staff who come into contact with Covid suspects should wear a single use full protective suit. At the time of isolation, the worker must immediately be equipped, if not already, with a surgical mask.

We proceed:

- Preparation of conduct rules for the management of suspected and confirmed cases of Covid-19, consequent updating of the DVR and of the Emergency Plan and related prevention and information actions;
- Drafting of specific information sheets for each department or environment or category of workers;
- Drafting of information sheets for the use of PPE, for the behavior with suppliers, for cleaning and hygiene, for the behavior with colleagues, etc.

WORKING AREAS – ACTIVITY PLANNING

GENERAL RULES

- The employee have to leave desks and tables free of documents and objects before workshift's end, to allow the cleaning team to carry out the cleaning activities in the best and effective way possible;
- Moving from one office to another and moving in the corridors is not advised. The employee who arrives at the office will not be able to move except for proven needs and requirements that cannot be realized in any other way;
- Movements within the Laboratories must be limited to the minimum and they must be authorized by own manager only if they are indispensable, in according with the Guidelines indications.
- If they are not strictly necessary, attendance meetings are not advised. If they are characterized by the nature of necessity and urgency, in the impossibility of remote

connection, the necessary participation must be minimized and, in any case, interpersonal distance and adequate cleaning and ventilation of the premises must be guaranteed;

- all internal events and all classroom training activities, even mandatory, even if already organized, are suspended and / or canceled; it is however possible, if the company organization allows it, to carry out remote training for smart working workers too;

1. OFFICES

a) ADMINISTRATION, MANAGEMENT, TECHNICAL OFFICES, OTHER OFFICES OR SERVICES

Plan the activities of the offices in such a way as to provide one person only per office, avoiding the presence of staff as much as possible.

When planning the shift, consider:

- the possible exemption of workers, at the request of the same, with particular attention to the case of carriers of diseases that make them more exposed to infection, older workers (age > 65 years), workers on whom childcare is burdened, etc. .;
- the actual work to be done. For some, it may be more productive to come to work, for example on alternate days or on alternate weeks;
- Following D. Legs., smart working is the ordinary way of carrying out work and therefore it will be used maximum for activities that can be carried out remotely.

I. SHARED EQUIPEMENTS

In offices it is easy to think of a minimum sharing of equipment; however any scanners, printers or other equipment that can be used by several people can be adequately cleaned with at least 0.5% hypochlorite-based disinfectants or at least 65% alcohol before and after using the equipment. The worker before and after use will have the additional care to clean his hands. Alternatively he will have to use single use gloves.

II. SIGNAGE AND MATERIALS

- limit the exchange of paper documents to the minimum essential, preferably using mailboxes and digital signatures; if documents must be signed at another office, the worker will have the caution to use his own pen;
- Invite workers, through special signage, to ventilate the room frequently, at least at the beginning and end of the day and necessarily after each visit;
- Each employee will have hand cleansing means available;
- Material for the cleaning of common equipment will be available in special sanitization stations, with at least 0.5% hypochlorite based disinfectants or at least 65% alcohol.

b) CALCULATION SERVICES AND OTHER USER SUPPORT SERVICES

The activity of the Calculation Services is not different from a normal office activity for which reference is made to the previous notes. Particular attention, however, must be paid to assistance interventions at the workplace of others. In this case, given the difficulty of sanitizing computers, keyboards, mice, etc. the intervention must be done with the use of a mask and single use gloves.

2. LABORATORIES, MECHANICAL WORKSHOPS, CONTROL ROOM

In laboratories and workshops it is mandatory to work in the presence of at least two people, therefore basic PPE must always be used, providing if possible a certain rotation that allows limiting the number of those present.

When planning the shift consider:

- the possible exemption of workers carriers of diseases that make them more exposed to infection, older workers, workers on whom childcare is burdened. The assessments will be made by the competent doctor;
- the actual work to be done. For some, it may be more productive to come to work, for example on alternate days or on alternate weeks;
- equipment to be used: when schedule the shift, plan the use of the equipment so that sharing is minimized.

I. SHARED EQUIPEMENTS

In this period, it is essential to organize the work so that everyone uses their own workstation that cannot be shared with others (we are talking about work tables, video-screen workstations, etc.). If this is not possible at every change of use, adequate cleaning must be ensured by the worker with at least 0.5% hypochlorite based disinfectants or at least 65% alcohol. If the common use concerns sophisticated equipment on which it is difficult to perform efficient cleaning, the use of FFP2 masks becomes mandatory, together with the use of single use gloves.

II. PPE

If the interpersonal safety distance cannot be guaranteed, and work activities cannot be organized differently, it is necessary to use specific individual protective devices such as the protective visor over the surgical mask, or at least the FFP2 mask and protective full frame glasses.

III. SIGNAGE AND MATERIALS

At the entrance of Laboratories and Workshops will be exposed the ban on entry to non-employees. The means of communication remains the telematic one; the need to access the laboratory / workshop will have to be agreed in advance by e-mail with the Head of Division, while maintaining the distance of at least 2 m.

- the premises must be aired frequently at least at the beginning and end of the day, the indication is also given by means of specific signage;
- Invite workers to maintain an interpersonal distance of at least 2 meters by using appropriate signage;
- Sanitizing gel is supplied to the staff through sanitizing columns.

3. EXPERIMENTAL ROOMS AND DATA ACQUISITION ROOMS

The activity in the Experimental Rooms must necessarily be scheduled and evaluated every time, agreeing with the Experiment Manager and GLIMOS on the method of access and the activity to be carried out. Inside the acquisition rooms, it will be necessary to keep the minimum distance of at least two meters.

I. PPE

Due to almost total impossibility of defining workstations, the use of second level individual protective devices, or surgical masks in addition to the face shield or FFP2 or higher mask with full frame glasses is mandatory. The use and verification of use is under the direct responsibility of GLIMOS as indicated in the "Declaration for radiation protection and safety of experiments".

II. SIGNAGE AND MATERIALS

- The staff is invited, through special signage, to keep the interpersonal distance not less than 1 meter (2 meters are recommended);
- Sanitizing gel is supplied to the staff through sanitizing columns;
- Material is made available for equipment's cleaning with chlorine or alcohol based disinfectants.

4. WAREHOUSE

In the LNS warehouse, workers are in contact with both INFN staff and suppliers. Workers must therefore be particularly protected. The delivery of the goods will be carried out externally and exclusively by the warehouse staff, the courier / supplier will wait for the LNS staff in the external space in front of the warehouse. If this procedure is not possible, entry, transit and exit procedures must be identified for access by external suppliers, using predefined methods, routes and timelines, in order to reduce the opportunities for contact with INFN staff. The procedures for accessing and managing suppliers / couriers must be available to the guardiania who will deliver them to each supplier / courier upon entering the LNS headquarters in Catania. Only one person can access the warehouse at a time. Waiting staff must maintain the safety distance outside the warehouse itself.

i. SHARED EQUIPEMENTS

- Any counters or tables, that are necessarily used by both warehouse workers and users, must be adequately cleaned with chlorine or alcohol based disinfectants by the warehouse worker after each person has entered. The employee have to leave desks and tables free of documents and objects before workshift's end, to allow the cleaning team to carry out the cleaning activities in the best and effective way possible.

ii. PPE

The use of PPE (masks, preferably FFP2 and clothes) is inevitable. PPE must be used and disposed of as indicated below.

5. LNS CANTEEN AND REFRESHMENT.

- Closing of the guesthouse and the canteen and all rooms used for this purpose until the end of the emergency or until any further assessments and / or indications;
- The LNS canteen remains open as long as there is only one person per table;
- Removal of all food dispensing machines, asking staff to provide by their own home-made packed lunches;
- Removal of all water dispensing columns.

INFORMATION TO WORKERS

It is the duty of the Employer to inform all staff by e-mail of the rules of conduct that must be respected by all recipients throughout the period affected by the contagion containment measures. So, a special web page will be created within the Ins.infn.it domain with all the useful information and documentation for the worker.

In particular, the information regard:

- the oblige to stay at home in case of fever (over 37.5 °) or other flu symptoms and to call your family doctor and health authority;

- the obligation not to go to work if there are dangerous conditions (coming from risk areas, contact with virus positive people in the previous 14 days, etc.);

A special signage will be installed in the crucial points of the LNS, with the indication to respect all the provisions of the Authorities and of the employer in particular:

- wash your hands often and in any case every time you enter your workplace;
- avoid hugs and handshakes;
- maintain an interpersonal distance of at least two meters from colleagues;
- practice respiratory hygiene (sneezing and / or coughing in a handkerchief avoiding contact of the hands with respiratory secretions) and covering your mouth and nose if you sneeze or cough;
- avoid promiscuous use of bottles and glasses;
- don't touch your eyes, nose and mouth with your hands;
- clean the surfaces with chlorine or alcohol based disinfectants and in any case keep your workplace clean;
- the obligation to use PPE as intended;
- the obligation to limit movements within LNS to a minimum;
- the obligation to use the lift only if necessary and in any case one person at a time;
- the obligation to communicate between colleagues by phone or pc only;
- the obligation to minimize the exchanging of materials and equipment, even too paper documents;
- the obligation to use own pen to sign documents;
- the obligation to cleanse hands before using the push-button panels;
- the obligation to sanitize hands even before entering the bathrooms.

DURING ACTIVITIES

Proceedings of access to Lns for staff.

- If it is possible, We advise to reach Laboratories without using public transports;
- The temperature will continue to be controlled by thermal camera or mobile infrared thermometer. The Guardiania staff is equipped with a medical infrared thermometer for measuring body temperature. The Guardiania staff will get close to the vehicle keeping the distance of at least 1 meter.

Proceedings of access for suppliers and visitors.

- Only the access of external staff strictly necessary to guarantee the continuity of the Research activities is possible;
- The visitor is admitted to the Laboratories for a defined time with the authorization of the Director;
- As for internal staff, access is not allowed to those who have had close contacts with suspected or confirmed cases of COVID-19 in the last 14 days or have flu-like symptoms such as fever, cough, breathing difficulties, cold;
- In the case of suppliers and external service staff, they must be subjected to the same security measures provided for internal staff access and the usual information about the security procedures must be provided;
- If possible, only lead the supplier to the area specially equipped for receiving them, next to the short quarantine area;
- The measures indicated above are not applied for the emergency vehicles' access (external / internal ambulances, internal / external firefighters vehicles, law enforcement vehicles);

- External suppliers / companies are obliged to measure temperature, as all people who will have to access the LNS.

Access proceedings for associated staff to LNS

- Only the access of external staff strictly necessary to guarantee the continuity of the Research activities is possible, with the authorization of the Director;
- As for internal staff, access is not allowed to those who have had close contacts with suspected or confirmed cases of COVID-19 in the last 14 days or have flu-like symptoms such as fever, cough, breathing difficulties, cold;
- they must be subjected to the same security measures provided for internal staff access and the usual information about the security procedures must be provided;
- Associated staff to LNS is obliged to measure temperature, like all people who will have to access the LNS.

Access proceedings for others INFN operative units' staff

- Only the access of external staff strictly necessary to guarantee the continuity of the Research activities is possible, with the authorization of the LNS Director and of the home office;
- As for internal staff, access is not allowed to those who have had close contacts with suspected or confirmed cases of COVID-19 in the last 14 days or have flu-like symptoms such as fever, cough, breathing difficulties, cold;
- they must be subjected to the same security measures provided for internal staff access and the usual information about the security procedures must be provided;
- Associated staff to LNS is obliged to measure temperature, like all people who will have to access the LNS;
- Staff must comply with the rules of the LNS and be equipped with suitable PPE provided by their own structure and in any case winnowed by the Prevention and Protection Service.

Daily sanitary actions

- Mandatory temperature control at each entrance to the LNS.
- The Southern National Laboratories have provided serological tests, on a voluntary basis, for all Employees including associated staff (subject to authorization by the employer) and Companies constantly in contact with staff.

Conditioning Systems

- Use natural ventilation from outside, if possible.

Obligations for ALL staff

- After use, dispose of the temporary PPE in the appropriate containers with the biohazard symbol on them (see image);
- Wear the surgical mask before entering;
 - Surgical masks are single use, should be used two a day and for not more 4 hours;
- If it is possible, prefer the FFP2 mask without valve, especially for works that must be carried out at a distance of less than 2 meters from colleagues;



- Using of the FFP2 mask without valve is mandatory for work that must be carried out less than 1 meter away from a colleague;
- Clean and sanitize your workplace at the beginning of each shift (keyboards, vehicles, tools, handles, etc.)
 - During cleaning, use single use gloves (a new pair) and safety glasses or face mask (a new pair per month, disinfect them every day);
- Use often the sanitizer and / or wash your hands with soap;
- Stay at least 2 meters away from colleagues; 1 meter or less only and exclusively in case of need, for limited times and with the correct PPE;
- If an employee is positive, in agreement with the competent doctor and according to the shared protocol, the return to work will be subject to the execution of a molecular swab with negative results, only the medical certificate will not be enough.

MASKS WRAPPING

In view of the shortage on the market of face masks and their packaging which often occurs in multiples of 25 or 50, as prepared by companies that have recently converted to such production, and which therefore can cause the rapid exhaustion of stocks, preventing those who need only one or a few masks to access this protection device, it is considered appropriate to propose an operating protocol, shown below, in order to prepare packages with a few units.

The operations are carried out by the Prevention and Protection Service, in agreement with the Director and notifying the Emergency and Monitoring Committee, generally applying the Hygienic Standards aimed at guaranteeing equal safety in use and hygiene to those of the whole product and to provide the Employee all the information necessary for correct use.

1. Work environment

The opening of the entire package of the masks and the subsequent repackaging in a smaller number of units must take place in a special room.

2. Preparation

During preparation, the operator must evaluate the factors that guarantee microbiological quality, in order to keep sources of contamination under control. These include the work plan (which must be sanitized), the primary packaging material, the equipment and the staff. The various stages of the preparation process must include the adoption of standard precautionary measures by staff, such as:

- hand hygiene, rubbing them with hydroalcoholic products or washing them with soap and water;
- respiratory hygiene, wearing a face mask;
- gloves;
- alb.

3. Certification

Any photocopy of the CE conformity certification is issued at the request of the employee.

Information for guests

Please note that guests are also called to responsible behavior through the following actions:

- individual respect for hygiene rules and social distancing;
- correct use of protective devices.

Information

Any guests should be informed, preferably before going to the LNS, that they may be subjected to body temperature control and who will not be able to access:

- in case of fever (over 37.5 °) or other flu symptoms and in this case must notify their family doctor and / or the health authority;
- in case of dangerous conditions (coming from risk areas, contact with people positive to the virus in the previous 14 days, etc.);

If it is not possible to send this information to the guests in advance, also by e-mail, asking to answer that they have read it, it will be necessary to countersign the acknowledgment of the same when entering to LNS.

Furthermore, guests should be provided with the following additional information which can also be sent in advance by e-mail:

- the warning to respect all the provisions of the Authorities and of the employer in particular:
- wash your hands often and in any case every time you enter your workplace;
- avoid hugs and handshakes;
- maintain an interpersonal distance of at least two meters from colleagues;
- practice respiratory hygiene (sneezing and / or coughing in a handkerchief avoiding contact of the hands with respiratory secretions) and covering your mouth and nose if you sneeze or cough;
- avoid promiscuous using of bottles and glasses;
- don't touch your eyes, nose and mouth with your hands;
- do not take antiviral drugs and antibiotics, unless they are prescribed by your doctor;
- clean the surfaces with chlorine or alcohol based disinfectants and in any case keep your workplace clean;
- it is strongly recommended in all social contacts to use respiratory protection as an additional measure to other personal hygiene-health protection measures;
- the oblige to use PPE when they are necessary;
- the oblige to limit movements within LNS to a minimum;
- the oblige to use the lift only if necessary and in any case one person at a time;
- the oblige to minimize the exchanging of materials and equipment, even too paper documents;
- the oblige to use own pen to signature documents except in the case of competitions;
- the oblige to cleanse your hands before using the buttons on drinks or water dispensers;
- the oblige to sanitize hands even before entering the bathrooms.

Guests must also be informed of all the preventive measures adopted at the host structure.

Guest managing

Each guest must be given a single-use surgical mask which he must wear for the duration of his presence at the INFN .

The guest should be given a bathroom to use, possibly different from the bathrooms used by the workers.

In case of interviews or meetings, the minimum distance of 2 meters from INFN workers must always be guaranteed. The room in which the meetings take place must be sufficiently large and frequently ventilated.

More information for any candidates for exams and competitions

In case of exams or competitions, the information indicated above must be sent to the candidates, in particular when they are called, they must be informed that they cannot access:

- in case of fever (over 37.5 °) or other flu symptoms and in this case must notify their family doctor and / or the health authority;
- in case of dangerous conditions (coming from risk areas, contact with people positive to the virus in the previous 14 days, etc.);

and they may be subjected to body temperature control.

In case of written exams, candidates must be seated one at a time, taking care to respect the minimum safety distance, in a sufficiently large room at a distance between them of at least 2 meters. The size of the room must ensure sufficient minimum distances between all the candidates present and each member of the commission.

The room must be frequently ventilated and during tests candidates and commissioners must always wear masks.

All the material that will be delivered to the candidate will be delivered by a commissioner with gloves or after having carefully washed his hands also using a special detergent solution. Appropriate hand cleaners will also be made available to the candidate.

The selection of the envelopes for the tests must be made by a candidate without touching the envelopes.

At the end of the test each candidate will return all the material. Bagging operations must be carried out by the commission using gloves. Unwrapped material (pens) must be disinfected.

The positions of each candidate must be cleaned with chlorine or alcohol based disinfectants before and after the tests.

The commissioners will have to examine the written document using gloves.

The interview exam, if not performed electronically, as disposition of the President 22161 of May 28, 2020, must be carried out ensuring the minimum distance of two meters between the commissioners and the candidate and as many between the commissioners. Everyone will have to wear a mask. The room must be frequently ventilated. The extraction of any questions by the candidate will take place after the candidate has thoroughly washed his hands using a suitable detergent solution.

The minimum interpersonal distance must be guaranteed for the public present.

ACTIVITIES IN MISSION

Activities in Italy

The directors can authorize missions for essential and non-postponable activities in Italy.

Before authorizing the mission, it need to make sure:

- that the worker is authorized to access the Laboratory, the experimental site or other places of destination, for the entire duration of the business travel;
- that the worker has read the operating procedures put in place to reduce the spread of Covid-19 at the destination.

The worker must be provided with the PPE (masks, possibly gloves, hand cleaner, etc.) necessary to deal with the Covid-19 emergency even during travel and stay. It is necessary to ensure that in the Laboratory, in the experimental site or in the place of destination, also in relation to the current state of emergency, the PPE is made available to the worker or the necessary PPE must be evaluated, in relation to the activity to be carried out, so that the worker can take them with him.

Finally, before leaving, it is necessary to inquire about any requirements introduced by the Regions regarding entry into their territory. For example, some regions have introduced the obligation of registration and, in the future, other indications could be given for non-residents who enter the regional territory.

Activities in European countries with free access, without any quarantine obligation on arrival or return.

The Directors can also authorize missions to European countries with low epidemiological risk and in which they can freely access, without any obligation to quarantine on arrival in or return from the country. Authorizations can be given in the case of essential, non-referable activities, instrumental activities that must necessarily be carried out by INFN staff. Coordination meetings or any activities that can be carried out remotely, as well as data collection shifts that can be carried out by personnel already present on site, are strictly excluded.

The Presidents of the National Scientific Commissions will ask the National Experiment Managers to draw up a list, divided by destination, of the INFN staff who will necessarily have to travel. The collected lists must be sent, through the Presidents of the National Scientific Commissions who will verify their uniformity between experiments, to the Executive Board and the Crisis Unit. Any updates must be promptly communicated with the same procedure.

Furthermore, the National Experiments Managers must:

- make sure that in the country of destination there is no restriction on entry as already described above. Before departure, however, the permanence of these access conditions must be checked;
- obtain authorization from the indicated laboratory or experimental site of destination for access by the personnel indicated;
- to make known, in collaboration with the laboratory or experimental site representatives, the references to contact (internal laboratory and local health authorities) in case the worker develops fever, flu symptoms or respiratory infection;
- obtain from the Laboratory or from the experimental site of destination the operating procedures put in place to reduce the spread of Covid-19 which workers must view before leaving. Also in relation to the current state of emergency, it must also be specified which PPE are necessary to deal with the Covid-19 emergency in relation to the activity to be carried out and whether these are made available by the Laboratory or by the destination experimental site or the worker must have them with him. In any case, the worker must also be provided, by the INFN, with the PPE (masks, possibly gloves, hand cleaner, etc.) necessary for travel and residence.

This information must then be communicated to the Directors who authorize the missions and to the workers concerned.

ADDITIONAL INDICATIONS FOR ACTIVITIES IN ITALY AND EUROPE

Fitness and particular fragilities

Before authorizing the mission of a worker, the Director must exclude that it is a person with greater fragility that in case of comorbidity with the infection may negatively influence the severity and the outcome of the pathology. For missions of Associate staff and dependent on other Bodies, whose health surveillance is not the responsibility of the INFN, the relevant Body must be contacted to exclude limitations of suitability due to greater fragility of the Associate worker.

Managing of any symptom during mission

In the event that the worker, during the mission period, develops fever and flu symptoms or respiratory infection such as cough, he must immediately contact his Director, the local Health Authorities and the representatives of the Laboratory or of the experimental site where he is located. Until it receives precise indications from the Health Authorities, it will remain in isolation, observing the known measures of social distancing, hygiene and protection.

The worker, if found positive to COVID-19, must immediately communicate this to his Director and to the representatives of the Laboratory or of the experimental site of destination . Through the local Health Authorities or through other methods communicated by foreign laboratories, it will be necessary to establish in which way and where the quarantine period of the positive person will take place. The worker must be made aware of the fact that he may be asked to spend the entire quarantine period in the location where he is located, in fact the regulatory framework is still uncertain and characterized by strong local differences.

Finally, the worker must collaborate with the local Health Authorities to identify any close contacts, also in order to inform the hotels, restaurants or other places frequented of their positivity.

Catania 30/06/2020

The Director

Head of Prevention and protection
service

Doc. Santo Gammino

Eng. Francesco Noto

Qualified Doctor

Safety workers representative

Doc. Salvatore Bellia

Mr. Antonio Caruso